Satisfactory Academic Progress Review Request Form

Section A – Student Information (Please print clearly)

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>Email</th>
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<th>Zip Code</th>
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What you should do:
1. Complete this entire worksheet. You must answer all the questions and the form must be SIGNED.
2. Please submit all documents at the same time.
3. Clearly print UIN on every page of 8 ½ x 11 legible copies.

Federal and state regulations require that the Office of Student Financial Aid (OSFA) at the University of Illinois at Chicago maintain compliance with the OSFA Satisfactory Academic Progress (SAP) Policy which monitors your progress towards completion of a degree at the conclusion of spring term unless otherwise notified of additional reviews.

Grades not reported, reported as incomplete, added or changed after the initial review of SAP compliance will not be automatically evaluated. If information has changed in your academic record since the last time OSFA monitored your progress, complete this form and OSFA will review your current records. Only submit this form if your current academic record now meets the criteria outlined in the policy.

Section B – Student Academic History

You may be eligible to receive financial aid if you meet all of the policy requirements. View the Satisfactory Academic Progress Policy at http://www.uic.edu/depts/financialaid/docs/SAP_Policy.pdf to be sure all criteria are met. Decisions are based on the information that the Office of Student Financial Aid has obtained from the Office of Admissions and Records and submission of this form does not guarantee a reinstatement of financial aid.

1. Attach a copy of your current academic record. To view your record: Sign into www.my.uic.edu; Choose “Student Self-Service Login for Financial Aid” under University Links; and View Satisfactory Academic Progress
2. Record your current academic record values below.

   Qualitative Measure (cumulative grade point average)
   Current Cumulative Grade Point Average ________________

   Quantitative Measure (course completion ratio and maximum time frame)
   Cumulative Hours Passed ____________ Cumulative Hours Attempted ____________ Total Ratio ________________
   (Ratio is calculated using the following formula: cumulative credit hours passed / cumulative credit hours attempted)

Section C – Student Signature

IMPORTANT: Return this form to the Office of Student Financial Aid. When submitting documentation:
1. Clearly print UIN on every page of 8 ½ x 11 legible copies.
2. Include all appropriate signatures.

Student Signature: __________________________________________ Date: ____________________

ENTER YOUR 9-DIGIT UIN

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